

1. MAILING ADDRESS

Company Name: _____ (“Exhibitor”)

Street Address: _____

City _____ State/Province _____ Zip/Postal Code _____ Country _____

Primary Contact: _____ Telephone: _____ Primary Contact’s Email: _____

What will be displayed?

(Please list your product or service): _____

INVOICE BILLING ADDRESS (if different from above)

Billing Company Name: _____

Street Address: _____

City _____ State/Province _____ Zip/Postal Code _____ Country _____

Telephone: _____ Fax: _____ Company Email: _____ Website: _____

A/P Contact: _____ Telephone: _____ A/P Contact’s Email: _____

2. AGREEMENT OF RESPONSIBLE PARTIES

The above described Exhibitor hereby agrees with Diversified Communications d/b/a Integrative Healthcare Symposium (hereinafter “Diversified”) to pay the below described fees on the below noted dates as consideration for its exhibition and to comply with the Conditions Rules and Regulations set forth in **Exhibit A** which is incorporated herein by reference.

3. DEPOSIT

A deposit equaling 50% of the total cost of Exhibitor Rate is due upon receipt of invoice in order to reserve the space requested. Applications received on or after October 19, 2018 must be accompanied by full payment or be paid in full upon receipt of the invoice.

4. PAYMENT TERMS/METHODS

1.) 50% deposit due upon receipt of invoice.

All payments must be made in U.S. dollars.

2.) Balance due on or before October 19, 2018

PAYMENT METHODS

- **Check or Money Order** DRAWN on a US Bank made payable to Integrative Healthcare Symposium, P.O. Box 3421, Boston, MA 02241-3421
- **Wire Transfer and Credit Card:** Instructions will be included on your invoice and statements.

5. CANCELLATION POLICY

No cancellation by an Exhibitor is effective unless given in writing by mail or e-mail to Diversified Communications, 121 Free Street, Portland, ME 04101 or by email to cperrone@divcom.com. The terms and conditions for cancellation are set forth in the following Conditions, Rules and Regulations attached hereto below and incorporated herein.

Cancellations received by Diversified on or before October 19, 2018 shall be subject to a cancellation fee equal to 50% of the total cost of cancelled space. Cancellations received by Diversified after October 19, 2018 are subject to a cancellation fee equal to 100% of the total cost of cancelled space.

All outstanding fees are payable immediately upon cancellation.



6. EXHIBITION BOOTH RATES

8' x 10'	\$3,600
8' x 20'	\$7,200
16' x 20'	\$14,400
Corner Fee (per corner)	\$150

For further details on what is included for all Exhibitions beyond the following contact your sales representative or go to

<http://www.ihSYMPOSIUM.com>:

- 1 Full Conference pass per 80 sf of booth space
- 5 Exhibitor personnel passes
- Company sign
- Booth carpeting
- Conference attendee list (mailing addresses only for attendees opting in – provided after the Conference)

Grand Total Exhibition Fees \$ _____

Furniture IS NOT INCLUDED in Booth Rates

Information on renting booth furnishings will be shared later in the Exhibitor Manual

7. AUTHORIZATION

Undersigned on behalf of Exhibitor has reviewed and affirms that Exhibitor shall abide by all Conditions, Rules and Regulations governing Integrative Healthcare Symposium as set forth in **Exhibits A** located at <http://www.ihSYMPOSIUM.com/annual-conference/exhibit-rules-regulations/> which are included with this Exhibit Space Application and incorporated by reference. Exhibitor further affirms that acceptance of this application by Diversified constitutes a legal and binding contract and that undersigned is authorized to bind Exhibitor regarding same.

Contract must be signed & received with deposit to secure booth.

Signature: _____ Title: _____

Print Name: _____ Date: _____

8. EXHIBITOR REQUESTS TO SHOW ADMINISTRATION – Diversified may or may not grant in its sole discretion

Preferences for Booth Location?

1st 2nd 3rd 4th

Company requests it NOT be located adjacent or directly across from these listed companies:

Interested in Other Services?

- I am interested in event related marketing opportunities
- I am interested in website advertising
- I am interested in purchasing additional Conference passes

CONDITIONS, RULES AND REGULATIONS GOVERNING INTEGRATIVE HEALTHCARE SYMPOSIUM

1. Certain capitalized terms used herein shall have the meanings set forth below:
 - The "Conditions" means these Conditions, Rules and Regulations.
 - The "Contract" means the Conditions, together with the Exhibit Space Contract.
 - "DIVERSIFIED" means Diversified Communications, a Maine corporation d/b/a INTEGRATIVE HEALTHCARE SYMPOSIUM.
 - The "Exhibit Space Contract" means the cover sheet attached hereto with the caption "2019 Exhibit Space Contract"
 - The "Exhibition" means Integrative Healthcare Symposium.
 - "Exhibitor" means the exhibitor named on the Exhibit Space Contract, including any and all officers, directors, managers, employees and agents of such exhibitor.
2. DIVERSIFIED reserves the right to refuse the application of any party whose product, service or proposed exhibit is, in DIVERSIFIED's sole discretion, not in keeping with the character of the Exhibition. Approval of the Contract is in the sole discretion of DIVERSIFIED, and may be withheld, among other reasons, for: (a) poor credit history of Exhibitor, including but not limited to past due amounts owing to DIVERSIFIED or any affiliate of DIVERSIFIED, or (b) breach of the Conditions or any other contract provisions governing any previous trade show or other event conducted or sponsored by DIVERSIFIED or its affiliates.
3. Exhibitor agrees to make payment for space as outlined on the Exhibit Space Contract. If payments for space are not made when due, DIVERSIFIED may, in its sole discretion, reallocate or resell space allotted to Exhibitor.
4. DIVERSIFIED shall have full power to determine in every respect the allocation of area and position of space at the Exhibition. Exhibitor shall occupy the space allotted to it no later than 5:00 P.M. on the day before the opening of the Exhibition, and Exhibitor's displays and related materials shall be substantially assembled by such time. Exhibitor is not permitted to sublet exhibit space.
5. Exhibitor is responsible for the cost and erection of tables, counters or other contrivances for displaying goods and for all support services including, but not limited to, such matters as cleaning, electricity, plumbing and drayage.
6. While participating in the exhibition, Exhibitor agrees to comply with all applicable local, state, federal and other laws, ordinances, rules and regulations; with the provisions of any labor agreements which might cover activities conducted within the Exhibition facility; with all rules and regulations of the Exhibition facility; and with any other rules and regulations that may be issued from time to time by DIVERSIFIED. Exhibitor hereby covenants, represents and warrants that any and all materials and products (including without limitation to floral/foilage) displayed or otherwise used by Exhibitor within the Exhibition facility will have been obtained in full compliance with the laws of the respective jurisdiction(s) of origin of such materials and products. Exhibitor agrees to indemnify DIVERSIFIED against any claim, action or loss occasioned by any breach of this Section 6.
7. All materials used for the building, decorating, draping or covering of booths and/or stands must be non-flammable, or rendered so by being immersed in a fire-proofing solution. All exhibits are subject to inspection by the public safety authorities having jurisdiction over the Exhibition facility and Exhibitor agrees to comply with the directions of said authorities on all matters.
8. Exhibitor must obtain, at its own cost and expense, liability insurance of no less than \$1,000,000 property damage and personal injury, with broad form endorsement, naming DIVERSIFIED as an additional insured, and requiring at least thirty (30) days' prior notice to DIVERSIFIED of cancellation or material modification; provided, however, that, in the event that Exhibitor is self-insured, DIVERSIFIED may waive the requirement that DIVERSIFIED be named as an additional insured, and may require Exhibitor to provide evidence acceptable to DIVERSIFIED in DIVERSIFIED's sole discretion as to Exhibitor's financial ability to meet its obligations under the Contract, including but not limited to its insurance and indemnification obligations under this Condition 8. Exhibitor agrees to provide DIVERSIFIED with certificates of insurance, duplicate policies or other evidence requested by DIVERSIFIED in connection with this Condition, no later than ninety (90) days prior to opening of the Exhibition, and to provide further evidence of insurance upon request. In no event shall DIVERSIFIED be responsible for any loss of or damage to Exhibitor property occasioned by theft or other insurable casualty. Exhibitor shall obtain at its own cost and expense theft and casualty insurance in an amount equal to the value of Exhibitor's property and

shall provide DIVERSIFIED with proof of such insurance upon request. DIVERSIFIED assumes no risk; and, by the acceptance of this Contract, Exhibitor expressly releases DIVERSIFIED of and from any and all liability for any damage, injury or loss to any person or goods which may arise from the rental and occupation of said space by Exhibitor. Exhibitor agrees to indemnify, defend and hold harmless DIVERSIFIED from any and all claims, injuries, losses, liabilities, obligations, damages, expenses and costs (including, but not limited to, attorneys' fees and other similar costs of defending claims or law suits brought against DIVERSIFIED) (collectively, "Damages") if and to the extent such Damages result from (a) Exhibitor's breach or alleged breach of its duties, obligations, covenants, warranties and representations under this Contract, or (b) Exhibitor's actions or omissions with respect to the Exhibition. Exhibitor's duty to indemnify DIVERSIFIED hereunder shall not be affected by any contention that DIVERSIFIED was negligent, and that such negligence was a contributing or proximate cause of any such Damages, unless and until a court of competent jurisdiction in a matter involving third-party liability finds that such Damages resulted from DIVERSIFIED's bad faith, gross negligence, or willful misconduct.

9. In no event shall Exhibitor have any claim for Damages of any kind against DIVERSIFIED in respect to any Damages, direct or consequential, because of the prevention, postponement or abandonment of the Exhibition, by reason of any of the events referred to in Condition 21, or otherwise if for any reason beyond DIVERSIFIED's control the Exhibition facility becomes wholly or partially unavailable for the holding of the Exhibition; and, in such an event, DIVERSIFIED shall be entitled to retain all sums paid by Exhibitor or such part thereof as DIVERSIFIED shall consider necessary. If, in the opinion of DIVERSIFIED, by re-arrangement or postponement of the period of the Exhibition, or by substitution of another hall or building, or in any other reasonable manner, the Exhibition can be carried through, the Contract shall be binding upon the parties, except as to the size and position of exhibit space, which DIVERSIFIED may modify as it deems necessary under the circumstances in its sole discretion.
10. The liability of DIVERSIFIED to Exhibitor for all claims relating to the Exhibition or the Contract, in contract, tort or otherwise, shall not exceed the amount of the fees paid to DIVERSIFIED by Exhibitor in connection with the Contract. In no event shall DIVERSIFIED be liable to Exhibitor for any consequential, indirect, special or incidental Damages, even if Exhibitor has been advised of the possibility of such potential Damages. The foregoing limitation of liability and exclusion of certain Damages shall apply regardless of the success or effectiveness of other remedies.
11. Exhibitor agrees to confine all selling and promotional activity to the space allotted by the Contract and not to distribute printed matter or materials of any nature in the aisles, entrances or exits of the Exhibition.
12. Non-transferable passes of admission will be supplied to Exhibitor for distribution to its personnel. Exhibitor will not be admitted to the Exhibition facility without such passes. DIVERSIFIED reserves the right to limit the number of passes issued to Exhibitor.
13. The right to distribute and/or sell any article of food, drink or tobacco is held by catering concessionaires authorized by the owner of the Exhibition facility. No Exhibitor may sell, give away or distribute any such article without the written consent of DIVERSIFIED. The foregoing should not be construed to prevent Exhibitor from distributing product samples in accordance with applicable law.
14. DIVERSIFIED accepts no responsibility for breakdown or failure of any of the services provided for, or in connection with, the Exhibition.
15. DIVERSIFIED reserves the right, in its sole discretion, to refuse any person, including without limitation any employee of Exhibitor, admission to the Exhibition. No person under the age of 18 will be admitted under any circumstance during any phase of the Exhibition.
16. Without prejudice to the rights and remedies of DIVERSIFIED in respect to any breach of the Contract on the part of Exhibitor, DIVERSIFIED may, in its sole discretion, allow Exhibitor to withdraw from the Exhibition subject to the following conditions:
 - (a) Exhibitor must give written notice to Diversified that it desires to withdraw from the Exhibition by mail fax or email to Diversified at PO Box 7437, Portland, ME 04112-7437 or cperrone@divcom.com, which must be acknowledged in writing by Diversified to have effect.
 - (b) Any such acknowledged notification by Diversified to Exhibitor will constitute a cancellation of the Contract and Exhibitor will be obligated to immediately pay the cancellation fee to Diversified as outlined on the Exhibit Space Application.
 - (c) If the Exhibit Space is reduced, the net reduction will be treated as a cancellation of that space;

- (d) Diversified may retain and shall not be obligated to refund any payments made by Exhibitor unless they are in excess of the cancellation fee owed by an Exhibitor.
17. DIVERSIFIED reserves the right to alter, add to or amend any provision of the Conditions. Should any question arise regarding the meaning of any provision of the Contract or otherwise in connection with Exhibitor's involvement with the Exhibition, whether or not provided for in the Contract, the decision of DIVERSIFIED shall be final. No alteration, addition, amendment or waiver to or of, the Contract shall operate to release Exhibitor from the Contract. No course of dealing between the parties shall operate as a waiver of any of the parties' rights under the Contract. No delay or omission on the part of either party in exercising a right under the Contract shall operate as a waiver of such right or any other right hereunder. No waiver shall be binding unless it is in writing.
18. The purpose of Integrative Healthcare Symposium is to promote the sale and use of integrative healthcare (the "Industry") products, related equipment, and services. Exhibits must be consistent with this purpose and must adhere, in each case in the determination of DIVERSIFIED in its sole discretion, to each of the following standards:
- (a) Exhibitor must promote the marketing of Industry products and related equipment and services.
 - (b) Exhibitor shall not discourage or promote the limitation, use, distribution, or marketing of any Industry products and related equipment and services.
 - (c) Exhibitor may encourage or advance its own products, equipment or services; however, Exhibitor shall not unfairly criticize the products or methods of any other exhibitor.
 - (d) Exhibitor shall not directly or indirectly promote or advertise any idea or product which is inconsistent with the stated purpose of the Exhibition.
 - (e) Exhibitor shall not infringe the copyrights, trademarks or other intellectual property rights of any third party or unfairly compete with other exhibits.
 - (f) Exhibitor's exhibit shall not have an undesirable or unreasonable deleterious effect upon another exhibit.
 - (g) DIVERSIFIED reserves the right to prohibit or remove any exhibit which detracts from the general character of the Exhibition as a whole, or consists of products or services inconsistent with the purpose of the Exhibition. The right to prohibit includes, but is not limited to, such persons, things, conduct, printed matter or anything else of a character which DIVERSIFIED deems objectionable.
19. As an accommodation to Exhibitor, DIVERSIFIED may list Exhibitor in a catalog prepared and distributed in connection with the Exhibition, and Exhibitor hereby grants a limited, non-exclusive, non-transferable worldwide royalty-free right and license to DIVERSIFIED to use Exhibitor's name, trademarks and/or logos for such purpose. DIVERSIFIED shall have no liability to Exhibitor for any errors or omissions contained in such catalog.
20. The Contract may be terminated by DIVERSIFIED at any time on the breach of any of the provisions herein by Exhibitor, or breach by Exhibitor of any other contract it may have with DIVERSIFIED or its affiliates, including without limitation failure to make payments when due pursuant to any such contract, and thereupon all of Exhibitor's rights hereunder shall cease and terminate, and any payments made by Exhibitor on account hereof prior to said termination shall be retained by DIVERSIFIED as liquidated damages for such breach, and DIVERSIFIED may thereupon reallocate or resell any space that had been allocated to Exhibitor.
21. In the event that the premises in which the Exhibition is to be conducted shall become, in the sole discretion of DIVERSIFIED, unfit for occupancy, or in the event the holding of the Exhibition or the performance of DIVERSIFIED under the Contract are substantially or materially interfered with by virtue of any cause or causes not reasonably within the control of DIVERSIFIED, the Exhibition may be terminated or moved to another appropriate location at the sole discretion of DIVERSIFIED. DIVERSIFIED shall not be responsible for delays, damage, loss, increased costs or other unfavorable conditions arising by virtue of cause or causes not reasonably within the control of DIVERSIFIED. If DIVERSIFIED terminates the Contract and/or the Exhibition (or any part thereof) pursuant to this Condition, then DIVERSIFIED may retain such part of Exhibitor's rental fee as shall be required to recompense DIVERSIFIED for the expenses incurred up to the time such contingency shall have occurred and there shall be no further liability on the part of either party to the other. For purposes hereof, "cause or causes not reasonably within the control of DIVERSIFIED" shall include, but not be limited to: fire, casualty, flood, epidemic, earthquake, explosion, accident, blockade, embargo, inclement weather, hurricane, tornado, governmental restraints, declaration of public emergency, strike, lockout, boycott or other labor disturbance, technical or other personnel failure, local, state, federal or other laws, ordinances, rules, orders, decrees or regulations and/or any act of God.
22. Neither Exhibitor nor DIVERSIFIED is or shall be construed to be a partner, joint venturer, franchisee, employee, agent or representative of or with the other for any purpose whatsoever. Except as specifically permitted by the

Contract or by a separate written agreement of DIVERSIFIED and Exhibitor, neither party has or shall have any right or power to act as the agent or to act on behalf or in the name of, or to bind, the other party. Nothing herein shall be construed as granting Exhibitor any proprietary right, title or interest in DIVERSIFIED or as granting DIVERSIFIED any proprietary right, title or interest in Exhibitor.

23. If, at any time, any provision of the Contract shall be deemed for any reason to be invalid or unenforceable or prohibited by the laws of the jurisdiction where the activities are to be performed, then such provision shall be considered divisible and shall become and be immediately amended to the extent necessary to make it valid and enforceable by the court or other body having jurisdiction over the Contract. The invalidity or lack of enforceability of any provision of the Contract shall not affect the validity and continuing effectiveness of any other provision of the Contract.
24. The Contract contains the entire understanding of the parties and supersedes any and all prior understandings or agreements between the parties with respect to the subject matter hereof. No modification of or amendment to the Contract will be effective unless in writing.
25. The Contract shall be binding upon and shall inure to the benefit of the parties and their respective successors and permitted assigns; provided, however, that Exhibitor shall not directly or indirectly assign, delegate, transfer, sublicense or encumber any of its rights or obligations under the Contract without the express prior written consent of DIVERSIFIED.
26. The Contract shall be governed by and construed in accordance with the laws of the State of Maine, United States of America, without regard to the conflicts of laws provisions thereof to the extent such laws would cause the law of another jurisdiction to apply. The parties unequivocally submit to the exclusive jurisdiction of the state and federal courts sitting in Cumberland County, Maine.
27. Exhibitor hereby covenants, represents and warrants, as applicable, that: (a) if it is a legal entity, it is duly organized, validly existing and in good standing under the laws of its jurisdiction of organization; (b) if it is a legal entity, its execution, delivery and performance of this Contract, the fulfillment of and the compliance with the respective terms and provisions hereof, and the due consummation of the transactions contemplated thereby, have been duly and validly authorized by all necessary corporate or other legal action of Exhibitor (none of which actions has been modified or rescinded, and all of which actions are in full force and effect); and (c) the Contract constitutes a legal, valid and binding obligation of Exhibitor, enforceable against Exhibitor in accordance with its terms, except as enforceability may be limited by bankruptcy, insolvency, reorganization, moratorium or similar laws relating to or affecting generally the enforcement of creditors' rights.
28. Exhibitor represents and warrants that its participation in the Exhibition will not violate any regulations administered and enforced by the U.S. Department of Treasury Office of Foreign Assets Control's (OFAC) Sanctions Program. Further if its country of incorporation is subject to further review as required by Diversified Communications sanctions compliance internal procedure, it will provide all information requested in the Questionnaire Addendum to this Contract provided to it by Diversified and agree to all terms and conditions contained therein.
29. DIVERSIFIED agrees and acknowledges that it has relied on Exhibitor's undertakings hereunder, and that, if Exhibitor violates any of the provisions of the Contract, (a) it will be difficult, if not impossible, to compute the amount of loss to DIVERSIFIED; (b) DIVERSIFIED will be without an adequate legal remedy; and (c) violation of the Contract will cause substantial and irreparable injury and damage to DIVERSIFIED. Therefore, the parties agree that, in the event of any violation by Exhibitor of the Contract, DIVERSIFIED shall be entitled to specific performance, injunction, other equitable relief and any other available rights or remedies at law or in equity which may be exercised concurrently with the rights granted hereunder.
30. All notices, requests and other communications required or permitted under the Contract must be in writing, and must be sent by registered or certified mail, postage prepaid and return receipt requested, by overnight courier or express delivery, or personally delivered, in each case addressed to the parties at the address for each set forth on the Exhibit Space Application, or to such other person or address as either party previously shall have designated to the other by written notice given in the manner set forth above. Notices shall be deemed given one day after sent, if sent by overnight courier or express delivery; when delivered and receipted for, if hand delivered; or when receipted for (or upon the date of attempted delivery where delivery is refused) if sent by certified or registered mail, return receipt requested. Where notice requires a response in ten (10) or fewer business days, the notice should be sent by hand delivery.